

Lindale ISD

New Vendor Request

Vendor Name _____

Vendor Address _____

Vendor Phone # _____

Vendor Fax # _____

Vendor Contact _____

***Department must request a W-9 from a new vendor. The W-9 form is on our website under Business Office-Vendor Information.**

This is an APPROVED VENDOR through:

_____ Region VII Purchasing Co-op

_____ BuyBoard

_____ Region VIII- TIPS/TAPS Co-op

_____ TX Comptroller

***If not an approved vendor**, provide a detailed description as to why you cannot use an approved vendor.
(Note: A less expensive price is not a valid reason.)

Requested by _____ Date _____

For Business Office Use

_____ Verified vendor eligibility

Finance Director Approval _____

_____ ASCENDER

Vendor number assigned _____

_____ W-9 received

REVISED 8/13/2021